

**CITY OF INKSTER**  
26215 TROWBRIDGE, INKSTER, MI 48141  
313.563.9760/313.563.6488 (fax)

**PLANNING COMMISSION**

Monday, April 11, 2022  
6:30 p.m.  
City Council Chambers

**MEETING AGENDA**  
Open to the Public

- I. ROLL CALL
- II. ADOPTION OF AGENDA
- III. ADOPTION OF MINUTES
  - A. Adoption of March 28, 2022 minutes
- IV. PUBLIC COMMENT
- V. PUBLIC HEARING
  - None
- VI. OLD BUSINESS
  - A. **Smoking Lounges Ordinance Draft.** Discussion of the 2022 Draft Smoking Lounges Ordinance.
- VII. NEW BUSINESS
  - A. **Planning Commission Redevelopment Ready Communities Subcommittee.** Discussion of creating a RRC Subcommittee to move work items forward. Discuss volunteers, meeting time and milestones. See Appendix A.
  - B. **Planning Commission Meeting Schedule Adjustment.** Discuss potential Planning Commission meeting schedule adjustment to be one Planning Commission meeting per month. Staff recommends the following:
    - 1. First Planning Commission meeting of the month (Week 2): Scheduled as normal, features action items but also facilitates work plan items.
    - 2. Second Planning Commission meeting of the month (Week 4): Cancelled, and only called as needed.
  - C. **Drive-thrus for Marijuana Related Business.** Discuss if Planning Commission would like to add drive-thrus for marijuana related businesses as a Special Land Use.

VII. MISCELLANEOUS

None

VIII. PUBLIC COMMENT

IX. ADJOURNMENT

## **APPENDIX A – E-mail from Vice-Chair Faison**

### **Ad Hoc Planning Commission Committee**

Purpose: Promote 2021 Annual Report and 2022 Work Plan

Milestones:

1. Design, support and host joint training event: support staff in the development of the agenda, boards and commissions to be invited; communications and invitations; ensure welcoming atmosphere and ongoing engagement.
2. Draft a planning commission recruitment/expectations/orientation/bylaws and training strategy as a pilot for citywide boards and commissions.
3. Increase awareness of PC's annual report + work plan.

Identified volunteers: Kimberly Faison, Rebecca Daniels, others TBD

Recommended next steps:

Milestone 1

- Final call from planning commission for volunteers
- Solidify meeting cadence, roles/assignments
- Finalize list of boards and commissions to invite to joint training; support outreach/communications
- Support staff for agenda development and facilitation

Milestone 2

- Identify onboarding materials and electronic versions
- Draft recruitment/expectation/orientation/training document
- Leverage existing engagement strategies and draft tactics relevant to the annual report + work plan

Your feedback is welcomed and appreciated.